



**CITY OF LEON VALLEY
CITY COUNCIL SPECIAL MEETING**

Leon Valley Conference Center
6421 Evers Road, Leon Valley, Texas 78238
Tuesday, August 18, 2015

MINUTES

The City Council of the City of Leon Valley, Texas met on the 18th day of August, 2015 at the Leon Valley Conference Center located at 6421 Evers Road, Leon Valley, Texas for the purpose of the following business:

SPECIAL CITY COUNCIL MEETING

Mayor Riley called the Special City Council Meeting to order at 5:37 p.m.

Mayor Riley asked that the minutes reflect that the following members of City Council were present: Council Members Carmen Sanchez, Benny Martinez; David Jordan; Monica Alcocer; and David Edwards.

Also in attendance were:

Interim City Manager Hank Brummett, ACM/Human Resources Director Crystal Caldera, City Secretary Sandra Passailaigue, Fire Chief Luis Valdez, Police Chief Randall Wallace, Assistant Police Chief Ray Lacy, Planning Manager Elizabeth Carol, Economic Development Director Claudia Mora, Finance Director Vickie Wallace, Library Director Sandy Underwood, and Communications Director Darrick Green.

A public meeting will be conducted on the Proposed Fiscal Year 2016 Budgets to obtain input from the public. During the public meeting the Interim City Manager will present a PowerPoint Presentation on the following Proposed Fiscal Year 2016 Budgets: M&C #2015-08-18-01 (H. Brummett)

- a) General Fund
- b) Water and Sewer (Enterprise) Fund
- c) Grant Fund
- d) Crime Control and Prevention District
- e) Building Security Fund
- f) Child Safety Fund
- g) Municipal Court Technology Fund
- h) Debt Service Fund
- i) Community Center Fund
- j) Street Maintenance Tax Fund
- k) Capital Project Fund
- l) Police Forfeiture Fund

Interim City Manager Hank Brummett presented the Proposed Fiscal Year 2016 Budget saying that the budget is balanced and the City remains in good financial condition. In the FY 2016 budget, we are expecting a capital reserve of approximately \$2,350,758 which includes \$599,000 from the Community Infrastructure and Economic Development (CIED) Fund. We estimate an Emergency Reserve of \$900,000 which equates to 6 weeks operating income. City Manager Brummett suggested that \$300,000 be added to that to bring it to a 2 month operating income.

City Manager Brummett then focused on proposed budget highlights which included: Operating Revenues of \$7,875,304; Operating Expenditures of \$7,815,973; Capital Expenditures of \$457,320; One Time Expenditures of \$89,465 which include items such as rental fees for the temporary City Hall (\$30,000), Affordable Care Act Reporting (\$10,000), redirecting the trail for the LC-17 Project to save a 39 inch Heritage Red Oak (\$24,015), and funding of the Fall Festival (\$25,450). City Manager Brummett mentioned the "knowns" as a 28.79% increase in health insurance (this may decrease through negotiations); a 14% increase in Workers' Compensation; and a 24.2% decrease in Property and Liability Insurance. City Manager then presented the budget by category in detail.

The presentation was followed by a brief discussion where Council Member Benny Martinez said that he would like to keep the CIED Fund and the General Fund separate.

Discussion and possible action to award the Fiscal Year 2016 group health insurance bid for employee medical, dental and life insurances and to authorize the City Manager to execute the insurance contract(s). M&C #2015-08-18-02 (C. Caldera)

Human Resource Director Crystal Caldera presented the item to identify health plans that would better serve the needs of the city and its employee's and to control city costs, while continuing to provide quality benefits to employees. The City currently pays 100% of the employee-only premium under HUMANA Base health, MET LIFE Base dental and Life insurances. Gallagher Benefits Services, the city's Insurance Broker, solicited bids from all the major insurance carriers. Ms. Caldera presented 3 options for the City Council to consider. At this time, staff is recommending option 1 where it is a fair share to both employee and the City and keeps the current carriers for health, dental and vision.

Approval of this item will authorize the City Manager to execute the contract for the FY 2016 Group Health, Dental & Life Insurances and to continue to provide reputable and comprehensive insurance coverage to the City employees. This contract will be for the period October 1, 2015 to September 30, 2016. The City's insurance broker, Gallagher Benefit Services, Inc. will serve as the City's liaison with the insurer selected by Council.

Human Resources Director Caldera concluded her presentation saying the City's insurance broker, Gallagher Benefit Services, Inc. is currently still in negotiations with the insurance carriers; but the anticipated premium is identified in the FY 2016 budget. The final insurance renewal recommendations will be presented at the August 18th meeting. There was a consensus among members of City Council to look into other options to include a plan with other cities to be considered. Action on this item was postponed to

September.

Mayor Riley asked for citizen input to which there was none.

Adjournment

Mayor Riley announced the meeting adjourned at 7:09 p.m.

These minutes approved by the Leon Valley City Council on the 15th of September, 2015.

APPROVED


CHRIS RILEY
MAYOR

ATTEST: 
SAUNDRA PASSAILAIGUE, TRMC
CITY SECRETARY

